

**Headteacher**

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Laurance Haines School

Tuesday, 3 November 2020

## Covid-19 Coronavirus Update

Dear all members of our Laurance Haines community,

Following the Prime Minister's announcement on Saturday and subsequent statement to parliament yesterday, I am writing to provide an update on our plans.

Although this will be the first time we have operated at full capacity throughout a National Lockdown, we have for a long time now worked together to implement measures to ensure the safety of our children, families and staff. Thankfully, as a result, there is very little that needs to change for us at school as things stand. We of course await the reviewed and updated guidance from the Department for Education, which we hope will be with us this week. In the meantime, please take note of the following adjustments and reminders:

### Masks

From Wednesday 4th November, every parent/carer on the school site (and ideally, whilst standing in line outside of the school gates) should wear a face covering. Even though you are outside, this further protects you, your children and our staff. Masks for staff at the school gate and classroom doors will not be mandatory but may be worn, as they will be communicating with the children. Please ensure you pass this update on to anyone who manages the school run for your child.

### Social Distancing

For those of you dropping off or collecting at your child's classroom door, please ensure you do so at a distance from the staff and other parents.

### Communication

Messages or questions for staff should be emailed to the teacher directly or to the school office, in order to maintain a flow during drop off and pick up.

### Wraparound care and clubs

As it currently stands, our wraparound care and clubs remain open. Please note that this may have to change if the government plans dictate.

### School office

Our school office remains closed to visitors – please continue to contact us via phone or email.

We will share further updates, as directed by the DfE, imminently. Thank you for your ongoing support.

Warm regards,  
Sebastian Gray  
**Headteacher**

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*"for a better future"*