

09 May 2019

Dear Parent/Carers

As our letter yesterday advised, after half term, our catering service will be provided by Chartwell. We will still be working with the same kitchen staff, so we want to assure you that they know our children and their dietary needs very well.

If your child currently has a special medical diet provided by Caterlink, the law does not allow the transfer of any pupil information held by them. Therefore, we need to ask you to complete the attached form and return this to school with medical evidence to support your child's specific dietary requirements.

We define a special diet as a requirement different to the choices offered on the main menu due to a food allergy or intolerance. Lifestyle choices such as vegetarianism and religious diets are not defined as a special diet as we are confident the main menu offers a variety of different foods to cater for these needs. Please note, all our meat will remain Halal. And there will be no pork in the kitchen.

The special diets process can take up to 4 weeks, so we would require these forms returning to the Admin Office as soon as possible but by Wednesday 15th May at the latest.

If we do not receive this information we are unable to provide your child with a special diet and they will need to bring in a packed lunch from home until the diet can be safely provided. We feel certain that you will agree that your child's safety is priority and that you would not want us to take any chances in this regard.

Thank you for your cooperation in this matter.

Yours Sincerely



Seb Gray

Headteacher

Yordan Yordanov

Chartwells Regional Manager

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