

## Minutes of Laurance Haines School PTA AGM

Wednesday 28<sup>th</sup> November 2018

### **Welcomes and introductions**

Present: Seb Gray (Head) Steph Lennox (Chair) Christine Armstrong (Treasurer), Rebecca Davis (secretary), Nidhi Jajodia, Emma Morrissey, Zoe Walker, Sufian Hoque.

### **Apologies:**

Lisa Cooper (vice-chair)

### **Minutes of last AGM:**

These were read and accepted by all present

### **Chair's report:**

The Chair explained the purpose of the PTA in raising funds for the school to buy things to benefit the children that the school would otherwise not be able to afford within their budget. It was acknowledged that not as much fundraising happened the previous year, notably the summer fair being cancelled due to lack of parental help. However, the PTA was still able to buy a considerable amount for the school this year, including; birthday books for KS1, Peer Mediator sweatshirts, an outdoor football table, assisting with the purchase of the water fountain and Leavers balloons.

The PTA is registered with the Charities Commission and we are obliged to submit reports and accounts to the commission yearly. The Chair will take the responsibility for monitoring and reporting to the Charities commission.

## **Treasurer's Annual Report:**

Accounts for 2017/18

Overall, we have had a successful year. We did not manage to run as many events as the previous year, and our biggest fundraising event, the summer fair, did not happen. We did still manage to run a total of 5 events over the year, including discos for each year group, and raised an overall income of £2,901.45. The total cost of running these events incurred expenses of £1,506.43. The overall profit raised from these 5 events was £1,395.02.

Other deductions that we incurred were to a total of £117, which was to cover the PTA subscription and £50 bank charges. The Chair/Treasurer will monitor the accounts monthly for the coming year as, historically, the school office has taken charge of the accounts, in order to avoid further charges from the bank.

### **Election of committee**

The Chair and Secretary were happy to remain in the roles and no-one opposed. A new Vice-chair and Treasurer were required in order for the PTA to continue running. The following volunteered for the position and were approved;

Vice-chair – Emma Morrisey

Treasurer – Nidhi Jajodia

### **AOB**

Mr Gray gave his thanks to the retiring committee members for their support over many years at Laurance Haines, and also to Andy Armstrong for his assistance at all the events.

**Meeting Close:** Next meeting set for 9<sup>th</sup> January 2019, 7pm.