

Wednesday, 6 January 2021

Dear Parents and Carers

Thank you for registering your child for a place in school from Tuesday 5th January 2021. These places are available and limited to families where both parents' work is critical to the coronavirus (COVID-19) and EU transition response. **Please remember that government guidance under such circumstances is that the safest place for your child is at home. The government has asked you as parents to keep your children at home wherever possible and asked us as schools to remain open only for those children who absolutely need to attend.** If you are not working or you have someone at home not working, please keep your children at home on those days

We are keen that the education of your child and those children working remotely at home, are as unaffected as possible. For this reason, we will be linking both groups together via Google classroom. This platform allows our children to log on and be supported by staff within a virtual classroom environment regardless if they are at school or at home. In the case of Nursery and Reception children Tapestry will continue to be the platform that is used to set and submit work.

Opening

- Monday 5th January 2021.
- Decision to be reviewed by Monday 18th January 2021

Time

- 8:45 am - 3:15pm
- You may only drop off or pick up your child at these points of the day
- Unfortunately, we are unable to offer breakfast club and afterschool club provision over the next two weeks

Drop off/Pick up

- Please bring your children to the playground in the morning and we will direct you to the correct classroom
- Please ensure that you are practising social distancing when dropping off or collecting your child
- Please wear a mask at all times when on the school site
- The school office and classrooms cannot be accessed by parents without an appointment
- Where a child has a medical need or other vulnerability, parents should discuss pick up and drop off with the headteacher or member of the senior leadership team.

Teaching bubbles

- Children will be taught in their own year group bubbles
- Siblings will be taught in their age-appropriate classes/bubbles
- Bubbles will be kept apart from other bubbles
- Children in school will connect virtually with their peers working remotely from home

Social distancing

- All staff will follow the government advice for schools on social distancing
- Older children will be encouraged to keep their distance within groups including at playtime
- Younger children will not be expected to maintain social distancing but will be encouraged to do so
- Staff are encouraged to maintain a 2-metre distance from each other and from the children where possible
- Classrooms for Year 2 – Year 6 will be arranged with seating side by side and facing forward
- All non-essential movement around school will be avoided

Testing and those who are unwell

- Anyone displaying symptoms will be isolated and sent home immediately and asked to book a test. They will be asked to inform the school of the result.

Clothing

- Children must wear full school uniform including school shoes

Happy children learn, happy staff thrive, happy parents build a community



- PE will be done in school uniform

Food

- Your child can have a hot school meal or bring in a packed lunch
- Food will be prepared on site daily, by our caterers Chartwells. This can be ordered in the usual way
- Your child may bring in a piece/pieces of fruit for a snack. Please do not send your child with sweets, cakes, crisps, nuts or other snacks
- Please send your child in with a clean, empty water bottle each day

Lunchtimes

- Children will have staggered lunchtimes remaining in bubbles
- Children will queue with social distancing
- Children will be asked to wash hands with soap before and after having lunch
- Staff will eat in their classrooms, so the lunch hall's full capacity can be used for children

Breaktimes

- Children will have staggered breaktimes remaining in bubbles
- Outdoor play equipment can be used but will be cleaned regularly
- During wet breaktime children's will stay in their classrooms

Equipment

- Classroom based resources can be shared within the class but will be cleaned regularly
- Children should limit the amount of equipment they bring but a single school bag is allowed containing hats, coats and books. In additional packed lunchboxes and water bottle are allowed
- No pencil cases or equipment should be brought in from home
- Mobile phones can be brought in by children who walk themselves to school. These must be turned off and left in bags
- Due to the need to lend school laptops/chromebooks/ipads to children working at home, we may ask children in schools to bring their own devices in to access Google classroom. You will receive notice of this if it happens

Behaviour

- Our schools promote a positive approach to behaviour
- Adhering to social distancing is critical and any children who commits serious or persistent breach of the new COVID-19 protection rules may be sanctioned by the headteacher using the full range of sanctions available, dependent on the seriousness of the breach, up to and including in extreme cases exclusion.
- In the very unlikely event of a child not following the code of conduct, staff will speak to the child and direct them to play in a different way/with others. If a child fails to adjust their behaviour, staff may contact the Headteacher, who may contact the parents to send the child home or stop them from coming to the school provision.
- Staff will inform parents of any positive or negative behaviours upon pick up each day so that we can work as a partnership.

Contact details

- Please ensure we have the most up to date phone numbers for you and for an alternative contact in the event that you are indisposed at work

We do hope that our in-school provision helps you to continue to do the amazingly important work you are all doing. On behalf of all in our Trust, our schools and our wider communities, thank you. Should you have any specific queries or concerns, please contact your child's Headteacher directly.

James Roach – CEO, Inclusive Multi Academy Trust
Gillian Jackson – Headteacher, Beechfield School
Cheska Tyler – Headteacher, Cherry Tree School
Sebastian Gray – Headteacher, Laurance Haines School